

### SITECONNECT VISITOR KIOSK



# SiteConnect Visitor Kiosk is a feature designed for being used on an on-site tablet located near all entrances to your site.

SiteConnect Visitor Kiosk is a direct link into SiteConnects comprehensive digital Health & Safety solution.

Optimal for one-time visitors to sites, contractors who don't have access to smartphones and areas with low mobile phone coverage but have WI- FI access.

SiteConnect Visitor Kiosk gives you the ability to monitor all site visits removing the need to have a paper register. This information is fed directly into SiteConnect and stored securely for when you might need it for compliance reasons.



### **Seamless Reporting**

Contractor "in's" and "out's" are generated upon signing in and out integrating with SiteConnect live reports. Know who is on-site when they got there, when they leave, what company they belong to and their emergency contact Information.



### **Declarations**

Customise on-site declarations giving you the ability to communicate efficiently the key areas of focus or flag common on-site hazards.



### Stay Compliant

Unlike traditional registers, the data collected from the SiteConnect Visitor Kiosk is stored securely on your SiteConnect account so that you can access it whenever you need it.



### Communication

Having one place to communicate effectively your most important information is critical but having all of the data available to be used as evidence of your compliance is paramount to staying compliant on your site.

### SITECONNECT

### **Q&A FOR VISITOR KIOSK MODULE**

### What is SiteConnect Visitor Kiosk?

SiteConnect Visitor Kiosk is a tablet application that enables contractors and visitors to sign in and acknowledge the site-specific induction.

### Who uses it?

SiteConnect Visitor Kiosk is used by contractors and visitors that are not part of the SiteConnect ecosystem e.g. they do not use the SiteConnect mobile app or have never heard of SiteConnect. Those instances when contractors and employees that don't have a mobile device / refuse to use location services for SiteConnects QR code or Geo-Fencing feature.

## When is this information useful for compliance?

During site evacuations, e.g. knowing who is on-site and doing head counts. Knowing who is on-site and when for contact tracing during the current world pandemic. For the user themselves, they can view the site induction message which covers emergency procedures, what hazards and hazardous substances are on-site and complete a declaration. All of this induction data is stored securely in the cloud and available to you when you might need it the most to prove compliance.

# Recommended Specification requirements to run SiteConnect Visitor

It is recommended to run the SiteConnect Visitor Kiosk tablet application on at least Android 8+ or iOS 10+. We do not recommend running it on older versions of Android and iOS. For the best performance, it can be run on Android 10+ and iOS 13+ It is recommended using a lockable Tablet Mount which can be secured to either the floor or the wall for optimum security, and visibility.

### When should it be used?

It can be used for office sites (or any site) to sign contractors and visitors that are not part of the SiteConnect ecosystem. The kiosk is also beneficial on construction sites so that inspectors, designers and people who may not be physically involved in the project and only attending the site a few times during construction can still sign in through the SiteConnect solution.

It is easier for them to sign in through the tablet so they do not have to be set up in SiteConnect as a contractor. It also alleviates the requirement for a paperbased system to be in place.

### Why should you use it?

For compliance and keeping track of who is on-site during emergency evacuations, contact tracing, etc. It is essential to have contractors and visitor's contact details on hand during such events.

The visitor is also able to view the site induction, a message which covers emergency evacuation procedures, what hazards and hazardous substances are on-site and complete a declaration confirming that they have read and understood the risks, the controls and systems that are in place for that site.

### SITECONNECT KEY FEATURES

### SITE MANAGEMENT



### Site Management

Set-up and store vital information about your sites.



### Geo-Fencing

Create a virtual fence around your site for automated signing in and out of the site.



### **OR Codes**

Use OR Codes for more accurate and specific access to your site.



### **COVID-19 Healthy Site**

Make your workplace a safer and more compliant environment for workers and visitors.

### ACCOUNT MANAGEMENT



### **Employee Management**

Manage your employees and their system permissions.



### **Contractor Management**

Manage your contractors and their site access.



### **Pre-Qualification**

Ensure your contractors are qualified to be on site.



### **After Hours Text Messages**

Send SMS notifications with push notifications to increase the response rate of your users. Make your workplace a safer and more compliant environment for workers and visitors.

### SSSP MANAGEMENT



Manage hazards on-site and their report and track incidents.



### **Hazardous Substances**

Manage hazardous substances on a site with Safety Data Sheets.



### Incidents

Report and track incidents.



### **Documents**

Create and attach any type of a document and assign them



### **Emergency Response Plans**

Create and share Emergency Response Plans for sites.



### **Task Analysis**

Create and share contractor Task Analysis documents.

### **MOBILE APP**



### **Mobile App**

Use our Mobile App to capture on site data and activities and share with other workers



### **Inductions**

Ensure all workers and employees are properly inducted onto your sites



### **Incident & Hazard Reporting**

Report new hazards and incidents on site as they happen.



### **Toolbox Talks**

Create and view Toolbox Talks.



### **Audits**

Complete audits and site inspections with features to assign tasks and add media and notes.



Create and assign tasks with priority and due date.



### REPORTING



### **Report on Access Control**

See who is on-site, when users are signing in and out of site, and time spent on-site.



### Report on Site Activity

View reported hazards, incidents and completed audits.



### **Exporting to PDF**

All reports can be exported to PDF and CSV formats.

### **ADDITIONAL SERVICES**



### Visitor

For visitors to sites who are not registered in SiteConnect, and for contractors without smartphones and working in remote reception areas with Wi-Fi.



### First Aid Kits & PPE Products

Order all your First Aid Kits and PPE products online with Oceania Medical



### **Health & Safety Advisor**

Advice or guidance on the framework or practical side of implementing and maintaining your health & safety systems.

## SiteSoft





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