

## Body Corporates who care about safety use SiteConnect to meet PCBU compliance requirements.

The [Health & Safety at Work Act 2015](#) ("HSWA") introduces the term "Person Conducting a Business or Undertaking" or "PCBU".

A PCBU has the main duty under the Act and it is clear that a Body Corporate will be deemed to be a PCBU and will therefore have a number of specific duties under the Act.

Any "Officer" of a PCBU has a specific duty of due diligence to ensure that their PCBU is complying with its duties under the HSWA. An "Officer" is anyone who occupies a position which is comparable to that of a director of a company and anyone who is able to exercise significant control over the management of the PCBU. It is therefore likely that each Body Corporate Committee Member including the Body Corporate Chair Person will be considered an Officer under the HSWA.

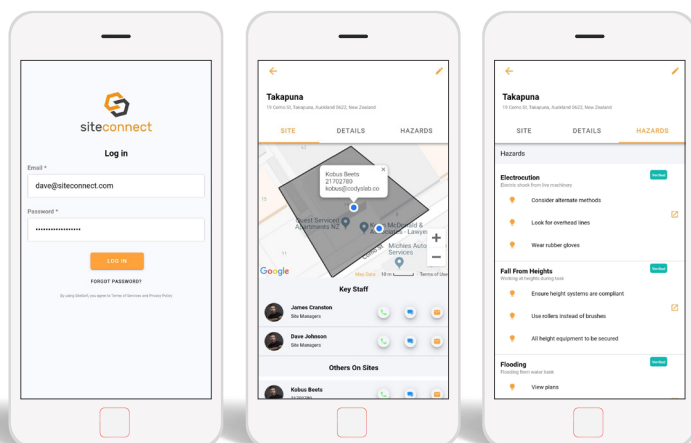
There are significant fines which apply to each of the Body Corporate and its Officers if they do not comply with their obligations under the HSWA.

SiteConnect simplifies compliance and communicates essential health & safety messaging of risks and hazards associated with your body corporate property.

Your contractor community is required to use the SiteConnect application and through the use of advanced geo-fencing and mobile device technology, are made aware of these risks and hazards and are required to acknowledge their understanding and exposure to them.

Access and acknowledgements are time and date stamped and are recorded in the SiteConnect application for reporting at a later date.

SiteConnect works for body corporate managers because it is easy to use, low cost, simple to deploy and can give you valuable information about who is coming to your building, the time they spent on your property and when they left.



**TRACK CONTRACTORS**  
Real-time contractor visibility



**GAIN HEALTH & SAFETY  
ACKNOWLEDGEMENTS**  
Contractors required to comply



**PROTECTS  
STATKEHOLDERS**  
Body Corporate Committees  
& Property Managers

# SITECONNECT KEY FEATURES

## SITE MANAGEMENT



### Site Management

Set-up and store vital information about your sites.



### Geo-Fencing

Create a virtual fence around your site for automated signing in and out of site.



### QR Codes

Use QR Codes for more accurate and specific access to your site.

## ACCOUNT MANAGEMENT



### Employee Management

Manage your employees and their system permissions.



### Contractor Management

Manage your contractors and their site access.



### Pre-Qualification

Ensure your contractors are qualified to be on site.

## SSSP MANAGEMENT



### Hazards

Manage hazards on site and their controls.



### Hazardous Substances

Manage hazardous substances on site with Safety Data Sheets.



### Incidents

Report and track incidents.



### Documents

Create and attach any type of document and assign them to sites.



### Emergency Response Plans

Create and share Emergency Response Plans for sites.



### Task Analysis

Create and share contractor Task Analysis documents.

## MOBILE APP



### Mobile App

Use our Mobile App to capture on site data and activities and share with other workers.



### Inductions

Ensure all workers and employees are properly inducted onto your sites.



### Incident & Hazard Reporting

Report new hazards and incidents on site as they happen.



### Toolbox Talks

Create and view Toolbox Talks.



### Audits

Complete audits and site inspections with features to assign tasks and add media and notes.



### Tasks

Create and assign tasks with priority and due date.

## REPORTING



### Report on Access Control

See who is on-site, when users are signing in and out of site, and time spent on-site.



### Report on Site Activity

View reported hazards, incidents and completed audits.



### Exporting to PDF

All reports can be exported to PDF and CSV formats.

## VISITOR KIOSK



### SiteKiosk

For visitors to sites who are not registered in SiteConnect, and for contractors without smartphones and working in remote reception areas with Wi-Fi.

# SiteSoft

SiteConnect is a product developed and owned by SiteSoft New Zealand Ltd.



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